

Thesis Examination

Thesis Examination Committee

- Include:
1. Advisor
 2. Co-advisor (If required)
 3. Lecturer / Internal Examiner
 4. External Examiner

- Qualification:
1. Appointed by the Faculty Committee
 2. The committee must have a minimum of three members (no more than 5)

Request Thesis Forms: RF 1/3 (thesis exam),GS 3,GS 4,BS 5, BS 5(1),RF 1/5, GS 6,GS 8, GS 4/1, BS 4/1 and GS 14. The details are the following:

- General Request Form(thesis exam) (RF 1/3),
- Request for Appointment of Thesis Examination Committee (GS 3),
- Request for Thesis Examination (GS 4),
- Report on Thesis Edit (BS 5),
- Form to edit in Thesis (BS 5(1)),
- General Request Form (Extension for Thesis Revision) (RF 1/5),
- Thesis Format Correction Form (GS 6),
- Request for Thesis Submission (GS 8),
- The Information of Publication of Thesis (GS 4/1),
- Request for submit manuscript of thesis (BS 4/1),
- Originality Report (Submission with thesis and manuscript or publication) (GS 14)

Steps prior to the Thesis Examination

1. Must submit RF 1/3 form within 30 days before examination date.
2. Must submit GS 3 form within 30 days before examination date and thesis to committee and graduate staff within 15 days before examination date
3. Must submit GS 4 form within 30 days before examination date.

Steps after the Thesis Examination

1.1 Procedure before send the complete thesis

- 1) Must submit BS 5 (Report on Thesis **Edit**) and **BS 5(1)** (Form to edit in Thesis) form within 30 days after examination date in accordance with the Committee Members' comment and suggestion.
- 2) Must submit **RF 1/5** form (General Request Form: Extension for Thesis Revision) before the due date 15 days (If that cannot be corrected before the deadline).

1.2 Procedure after send the complete thesis

- 1) Send 1 copy of the complete thesis and approval page (with **Dean of Graduate School not signature**). After receiving the rest of approval pages, (with **Dean of Graduate School signature**), then you must submit other 2 copies of the complete thesis to the Faculty immediately.
- 2) Must submit GS 6 form with the following documents (outer and inside cover pages, approval page, and biography)
- 3) Must submit GS 8 form with the complete thesis (from no. 1), and 2 CD copies of the complete thesis
- 4) Must submit English Score
- 5) Must submit **GS 4/1** form and 1 CD copy of your Publication.
- 6) Must submit GS 14 form and the report of Turnitin plagiarism percentage.
- 7) Must submit BS 4/1 form

*** You will be required to submit the following forms of GS 6, GS 8, GS 14, and English Score with the complete thesis

*** You will be required to submit the following forms of GS 4/1 and BS 4/1 **after** the complete thesis submission within 2 weeks.